

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL ORGANIZATIONAL MEETING**

**Fort Vermilion School Division Central Office
Fort Vermilion, Alberta**

Wednesday, October 23, 2002

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Michael Nanooch	Councillor
Wayne Thiessen	Councillor
Walter Sarapuk	Councillor
Willie Wieler	Councillor

ABSENT:

<u>ALSO PRESENT:</u>	Harvey Prockiw	Chief Administrative Officer
	Cora Klassen	Administrative Assistant

Minutes of the Council Organizational meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, October 23, 2002, in the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Harvey Prockiw called the meeting to order at 10:11 a.m.

**ADOPTION OF
AGENDA:**

2. a) **Adoption of Agenda**

MOTION 02-755 **MOVED** by Councillor Thiessen

That the agenda be adopted as amended by adding:
5.j) Finance Committee

CARRIED UNANIMOUSLY

ELECTION:

3. a) Election of Reeve

CAO, Harvey Prockiw, opened the floor for nominations for the position of Reeve.

First call for nominations:

Betty Bateman nominated Bill Neufeld.
Bill Neufeld accepted.

Greg Newman nominated Pat Kulscar.
Pat Kulscar accepted.

Joe Peters nominated Walter Sarapuk.
Walter Sarapuk declined.

Second call for nominations:

No further nominations were received.

Third call for nominations:

No further nominations were received.

Election for Reeve was conducted by secret ballot. Harvey Prockiw and Cora Klassen counted the ballots.

Harvey Prockiw declared Bill Neufeld elected to the position of Reeve.

MOTION 02-756 **MOVED** by Councillor Peters

That the ballots for the election of Reeve be destroyed.

CARRIED

Harvey Prockiw destroyed the ballots.

3. b) Election of Deputy Reeve

Harvey Prockiw opened the floor for nominations for the position of Deputy Reeve.

First call for nominations:

Betty Bateman nominated Walter Sarapuk.
Walter Sarapuk accepted.

Second call for nominations:

No nominations were received.

Third call for nominations:

No further nominations were received.

Harvey Prockiw declared Walter Sarapuk elected to the position of Deputy Reeve by acclamation.

3. c) Oath of Reeve and Deputy Reeve

Harvey Prockiw conducted the affidavit for Reeve. Bill Neufeld made a public oath of office and signed an affidavit for the position of Reeve.

Harvey Prockiw conducted the affidavit for the Deputy Reeve. Walter Sarapuk made a public oath of office and signed an affidavit for the position of Deputy Reeve.

Reeve Neufeld retained the Chair.

APPOINT

REPRESENTATIVES:4. a) AAMD&C Advisory Committee on Aboriginal Issues

Bill Neufeld has been appointed by AAMD&C and Harvey Prockiw has been appointed Secretariat, therefore no appointments are needed at this time.

4. b) Cooperative Management Planning Board

The Cooperative Management Planning Board is expired, therefore no appointments are needed at this time.

4. c) Footner Forest Liaison Committee

The Footner Forest Liaison Committee has not met recently, therefore no appointments are needed at this time.

4. d) **Hay Zama Committee**

MOTION 02-757 **MOVED** by Councillor Wieler

That Councillor Thiessen be appointed to the Hay Zama Committee.

CARRIED

4. e) **High Level Forests Public Advisory Committee**

MOTION 02-758 **MOVED** by Councillor Kulscar

That Deputy Reeve Sarapuk be appointed to the High Level Forest Public Advisory Committee.

CARRIED

4. f) **Highway 88 Paving and Building Committee**

MOTION 02-759 **MOVED** by Councillor Peters

That Councillor Driedger, Councillor Wieler and Councillor Nanooch be appointed to the Highway 88 Paving and Building Committee.

CARRIED

4. g) **Inter-municipal Development Plan Project Steering Committee**

MOTION 02-760 **MOVED** by Councillor Nanooch

That Reeve Neufeld and Councillor Kulscar be appointed to the Inter-municipal Development Plan Project Steering Committee.

CARRIED

4. h) **Mackenzie Economic Development Corporation**

MOTION 02-761 **MOVED** by Councillor Wieler

That Councillor Kulscar be appointed to the Mackenzie Economic Development Corporation.

CARRIED

4. i) **Mackenzie Housing Management Board**

MOTION 02-762 **MOVED** by Councillor Peters

That Councillor Driedger be appointed as Council member to the Mackenzie Housing Management Board.

CARRIED

MOTION 02-763 **MOVED** by Councillor Kulscar

That George Bueckert and Wally Schroeder from La Crete and Ray Toews from Fort Vermilion, be appointed as members at large to the Mackenzie Housing Management Board, and further that the vacant position of member at large representing Fort Vermilion be re-advertised.

CARRIED

4. j) **Mackenzie Municipal Services Agency**

MOTION 02-764 **MOVED** by Councillor Bateman

That Councillor Nanooch be appointed to the Mackenzie Municipal Services Agency and Reeve Neufeld be appointed as the alternate.

CARRIED

4. k) **Mighty Peace Tourist Association**

MOTION 02-765 **MOVED** by Councillor Thiessen

That Councillor Kulscar be appointed to the Mighty Peace Tourist Association.

CARRIED

4. l) **North Peace Applied Research Association**

The Agricultural Service Board appoints a Board member to the North Peace Applied Research Association, therefore no appointment is needed.

4. m) **Northwest Boreal Education Society
(Mackenzie Forest Education Society)**

MOTION 02-766 **MOVED** by Councillor Kulscar

That Deputy Reeve Sarapuk be appointed to the Northwest Boreal Education Society and Councillor Bateman be appointed as the alternate.

CARRIED

4. n) **Northwest Corridor Development Corporation**

MOTION 02-767 **MOVED** by Councillor Wieler

That Reeve Neufeld be appointed to the Northwest Corridor Development Corporation and Councillor Nanooch be appointed as the alternate.

CARRIED

4. o) **Prairie Farm Rehabilitation Administration Liaison**

The Prairie Farm Rehabilitation Administration Liaison no longer exists, therefore no appointment is needed.

4. p) **Regional Ambulance Committee**

MOTION 02-768 **MOVED** by Councillor Newman

That Councillor Nanooch and Councillor Wieler be appointed to the Regional Ambulance Committee.

CARRIED

4. q) **Regional Economic Development Initiative**

MOTION 02-769 **MOVED** by Councillor Thiessen

That Deputy Reeve Sarapuk and Councillor Wieler be appointed to the Regional Economic Development Initiative.

CARRIED

4. r) **Regional Landfill Authority**

MOTION 02-770 **MOVED** by Councillor Wieler

That Councillor Thiessen and Councillor Kulscar be appointed to the Regional Landfill Authority.

CARRIED

4. s) **Senior Housing Task Force**

The Senior Housing Task Force is completed.

4. t) **Upper Hay Forest Area Community
Timber Permit Program**

The Upper Hay Forest Area Community Timber Permit Program is completed.

4. u) **Upper Hay Recreational Hunting and Fishing Advisory Committee**

MOTION 02-771 **MOVED** by Councillor Kulscar

That Councillor Newman be appointed to the Upper Hay Recreational Hunting and Fishing Advisory Committee.

CARRIED

COUNCIL COMMITTEES:

5. a) **Agricultural Service Board**

MOTION 02-772 **MOVED** by Reeve Neufeld

That Councillor Newman and Councillor Peters be appointed to the Agricultural Service Board.

CARRIED

5. b) **Appeal Board for Agricultural Services**

MOTION 02-773 **MOVED** by Deputy Reeve Sarapuk

That Councillor Thiessen, Councillor Driedger and Councillor Nanooch be appointed as the three members of the Appeal Board for Agricultural Services.

CARRIED

5. c) **Assessment Review Board**

MOTION 02-774 **MOVED** by Deputy Reeve Sarapuk

That Councillor Kulscar be appointed to the Assessment Review Board and Councillor Driedger be appointed as the alternate.

CARRIED

MOTION 02-775 MOVED by Councillor Kulscar

That Wally Schroeder and Peter F. Braun be appointed as regular members at large to the Assessment Review Board and that the position of alternate member at large be re-advertised.

CARRIED

5. d) **Bursary Committee**

MOTION 02-776 MOVED by Deputy Reeve Sarapuk

That Councillor Peters, Councillor Nanooch and Councillor Kulscar be appointed as the three members of the M.D. of Mackenzie Bursary Committee.

CARRIED

5. e) **M.D. of Mackenzie Library Board**

MOTION 02-777 MOVED by Councillor Peters

That Councillor Bateman be appointed to the M.D. of Mackenzie Library Board.

CARRIED

5. f) **Recreation Boards**

MOTION 02-778 MOVED by Councillor Thiessen

That Councillor Bateman be appointed to the Zama Recreation Board, Councillor Nanooch to the Fort Vermilion Recreation Board and Councillor Wieler to the La Crete Recreation Society.

CARRIED

5. g) **Subdivision and Development Appeal Board**

MOTION 02-779 **MOVED** by Councillor Peters

That Deputy Reeve Sarapuk be appointed as Council member to the Subdivision and Development Appeal Board and Councillor Kulscar be appointed as the alternate.

CARRIED

MOTION 02-780 **MOVED** by Councillor Newman

That Wally Schroeder and Ray Toews be appointed as regular members at large to the Subdivision and Development Appeal Board and that the Peter F. Braun be appointed as alternate member at large.

CARRIED

5. h) **Veterinary Advisory Committee**

MOTION 02-781 **MOVED** by Deputy Reeve Sarapuk

That Councillor Peters be appointed as Council member to the Veterinary Advisory Committee.

CARRIED

5. i) **Veterinary Services Incorporated**

MOTION 02-782 **MOVED** by Deputy Reeve Sarapuk

That Councillor Peters be appointed to the Veterinary Services Incorporated.

CARRIED

5. j) **Finance Committee**

MOTION 02-783 **MOVED** by Councillor Wieler

That Reeve Neufeld, Councillor Kulscar and Councillor Nanooch be appointed to the Finance Committee and that the terms of reference be brought back to Council.

CARRIED

**AD HOC
COMMITTEES:**

6. a) **Campgrounds and Playgrounds Task Force**

MOTION 02-784 **MOVED** by Councillor Kulscar

That Councillor Wieler, Councillor Bateman and Councillor Newman be appointed to the Campgrounds and Playgrounds Task Force.

CARRIED

6. b) **Confined Feeding Operations Task Force**

MOTION 02-785 **MOVED** by Councillor Thiessen

That Councillor Wieler and Councillor Peters be appointed to the Confined Feeding Operations Task Force.

CARRIED

6. c) **Development Task Force**

MOTION 02-786 **MOVED** by Councillor Wieler

That Councillor Wieler and Reeve Neufeld be appointed to the Development Task Force and further that Councillor Bateman be appointed for Zama issues only and Councillor Nanooch for Fort Vermilion issues only.

CARRIED

6. d) **Fire Services Task Force**

MOTION 02-787 **MOVED** by Councillor Wieler

That Councillor Peters, Councillor Thiessen and Councillor Kulscar be appointed to the Fire Services Task Force.

CARRIED

6. e) **Municipal Maintenance Operations Task Force**

The Municipal Maintenance Operations Task Force is completed.

6. f) **Memorandum of Understanding Task Force**

The Memorandum of Understanding Task Force is completed because the MOU has expired.

6. g) **Policing Task Force**

The Policing Task Force is completed.

6. h) **Disaster Services Committee**

The entire Council is on the Disaster Services Committee.

Reeve Neufeld recessed the meeting at 11:04 p.m.

Reeve Neufeld reconvened the meeting at 11:13 p.m.

**BYLAWS/
POLICIES:**

7. a) Bylaw 334/02 – To Provide for Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 02-788
Bylaw 334/02
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 334/02, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members.

CARRIED by two thirds majority vote

MOTION 02-789
Bylaw 334/02
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 334/02, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members.

CARRIED by two thirds majority vote

MOTION 02-790

MOVED by Councillor Peters

That Council give consideration to go to third reading of Bylaw 334/02, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members.

CARRIED UNANIMOUSLY

MOTION 02-791
Bylaw 334/02
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 334/02, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members.

CARRIED by two thirds majority vote

7. b) **Bylaw 335/02 – To Provide for Organizational and Procedural Matters Council, Council Committees and Councillors**

MOTION 02-792
Bylaw 335/02
First Reading

MOVED by Councillor Wieler

That first reading be given to Bylaw 335/02, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED by two thirds majority vote

MOTION 02-793
Bylaw 335/02
Second Reading

MOVED by Councillor Thiessen

That second reading be given to Bylaw 335/02, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors as amended by adding “Large volume documentation supporting “in camera” issues may be distributed to Council prior to the Council meeting”, to section 705.

CARRIED by two thirds majority vote

MOTION 02-794

MOVED by Councillor Newman

That consideration be given to go to third of Bylaw 335/02, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors as amended by adding “Large volume documentation supporting “in camera” issues may be distributed to Council prior to the Council meeting”, to section 705.

CARRIED UNANIMOUSLY

MOTION 02-795
Bylaw 335/02
Third Reading

MOVED by Councillor Bateman

That third reading be given to Bylaw 335/02, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors as amended by adding “Large volume documentation supporting “in camera” issues may be distributed to Council prior to the Council meeting”, to section 705.

CARRIED by two thirds majority vote

7. c) **Policy ADM013 – Function of Chief Elected Official**

MOTION 02-796 **MOVED** by Councillor Newman

That Policy ADM013 – Function of Chief Elected Official be rescinded.

CARRIED

**OTHER
BUSINESS:**

8. a) **Establish Council Meeting Dates, Times and Places for 2003**

MOTION 02-797 **MOVED** by Councillor Wieler

That Council meetings for the year 2003 be scheduled as follows: the first meeting of the month start at 10 a.m. and the second meeting of the month start at 4 p.m.

DEFEATED

MOTION 02-798 **MOVED** by Deputy Reeve Sarapuk

That Council meetings for the year 2003 be scheduled as follows: the first meeting of the month start at 10 a.m. and the second meeting of the month start at 7 p.m.

DEFEATED

MOTION 02-799 **MOVED** by Councillor Nanooch

That Council meetings for the year 2003 be scheduled as follows: the first meeting of the month start at 10 a.m. and the second meeting of the month start at 5 p.m.

DEFEATED

MOTION 02-800 **MOVED** by Councillor Wieler

That Council meetings for the year 2003 be scheduled as follows: the first meeting of the month start at 10 a.m.

CARRIED

MOTION 02-801 MOVED by Councillor Thiessen

That all Council meetings for the year 2003 start at 10 a.m.

DEFEATED

MOTION 02-802 MOVED by Councillor Peters

That Council meetings for the year 2003 be scheduled as follows:
the second meeting of the month start at 6 p.m.

CARRIED

MOTION 02-803 MOVED by Councillor Kulscar

That the Council meeting dates for the year 2003 be established as follows:

January	14	August	12
	28		26
February	11	September	9
	25		30
March	11	October	15
	25		<i>(Wednesday, due to Thanksgiving Day)</i>
April	8		28
	29	November	12
May	13		<i>(Wednesday, due to Remembrance Day)</i>
	27		25
June	10	December	9
	24		
July	8		
	22		

CARRIED

MOTION 02-804 MOVED by Councillor Thiessen

That all Council meetings for the year 2003 be held in Fort Vermilion other than the second meeting in May being in Zama, the second meeting in June being in La Crete, and the second meeting in July being in High Level.

CARRIED

ADJOURNMENT: 9. a) **Adjournment**

MOTION 02-805 **MOVED** by Councillor Driedger

That the meeting be adjourned (11:42 a.m.)

CARRIED

These minutes were adopted this 5th day of November, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"H. Prockiw" (Signed)
Harvey Prockiw,
Chief Administrative Officer